

THE LOST PAGES BOOKSTORE

2207 N. Kickapoo Ave., Shawnee, Oklahoma lostpagesbookstore.com
(405) 215-9439 bookworm@lostpagesbookstore.com

ARTIST CONSIGNMENT AGREEMENT

Original Artwork & Prints

Agreement

This Consignment Agreement ("Agreement") is entered into between The Lost Pages Bookstore, LLC ("the Store"), located at 2207 N. Kickapoo Ave., Shawnee, Oklahoma, and the artist identified above ("the Consignor"). This Agreement governs the terms under which the Consignor's artwork and/or prints will be displayed and sold at the Store.

1. Consigned Works

The Consignor agrees to provide the Store with the artwork and/or prints listed on the Consignment Inventory Sheet attached to this Agreement. The Consignment Inventory Sheet is incorporated herein and must be completed, signed, and dated by both parties at the time each piece is delivered. Additional works may be added at any time by completing a new Consignment Inventory Sheet.

Each Consignment Inventory Sheet shall include the following for each piece:

- Title of work
 - Medium and dimensions
 - Type: original or print (and if print, edition number and total edition size)
 - Retail price as set by the Consignor
 - Condition at time of delivery
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2. Revenue Split

When a consigned work sells, the proceeds will be divided as follows:

Consignor (Artist)	75% of the retail price
The Lost Pages Bookstore	25% of the retail price

Example: A piece priced at \$100.00 will result in a payment of \$75.00 to the Consignor and \$25.00 retained by the Store.

The retail price is set by the Consignor and must be clearly marked on each piece delivered to the Store. The Store will not discount consigned works without prior written approval from the Consignor.

3. Payment Schedule

- The Store will pay Consignors on a quarterly basis: March 31, June 30, September 30, and December 31.
- Payment will be issued by check or electronic transfer to the address or account on file.
- A Consignment Sales Report will accompany each payment, listing works sold and amounts during the payment period.
- The minimum payment threshold is \$10.00. Balances below \$10.00 will roll over to the following quarter.

4. Display and Handling

- The Store will make reasonable efforts to display consigned works in a visible and appropriate area of the store.
- The Store reserves the right to determine placement, hanging arrangement, and rotation of displayed works based on available wall and display space.
- The Store will handle all consigned works with care and respect.
- Works will be displayed with the artist's name and retail price clearly indicated.
- The Store may display artist biography or statement cards if provided by the Consignor.

5. Original Works vs. Prints

The Store recognizes the distinct nature of original works versus reproduction prints and will handle them accordingly.

- Original works are one-of-a-kind pieces. Upon sale, the original will be carefully packaged and released to the buyer.
- Prints must be clearly identified as prints, including edition number and total edition size where applicable (e.g., 3/25).
- The Consignor warrants that all works offered for sale are the Consignor's own original creations and that the Consignor holds full rights to sell them.

- The Consignor warrants that print editions are accurately represented and that edition sizes will not be expanded after works are placed with the Store.
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6. Consignor Responsibilities

- The Consignor is responsible for delivering works in display-ready condition. Original works should arrive ready to hang (wired or otherwise prepared) where applicable.
 - The Consignor is responsible for clearly pricing and labeling each piece before delivery.
 - The Consignor agrees to notify the Store promptly if a work has been sold elsewhere or is no longer available for sale.
 - The Consignor agrees to promote their Store partnership on social media and in artist communications where appropriate, including tagging The Lost Pages Bookstore when possible.
 - The Consignor may restock or refresh their display with reasonable advance notice and during regular store hours.
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7. Unsold Inventory

- Either party may terminate this Agreement with 14 days written notice.
 - Upon termination or upon request, the Store will make unsold works available for pickup within 7 days of notice.
 - Unclaimed works after 30 days of written notice will be considered donated to the Store unless other arrangements are confirmed in writing.
 - The Store is not responsible for the cost of returning unsold works by mail or courier unless otherwise agreed in writing.
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8. Loss, Damage, and Theft

The Store will take reasonable precautions to protect all consigned works, including maintaining a secure retail environment. However, The Lost Pages Bookstore is not liable for loss, theft, fire, flood, or damage beyond reasonable control. The Consignor acknowledges this risk and is encouraged to maintain appropriate insurance on works of significant value while they are on the premises. The Store will notify the Consignor promptly in the event of any known damage or loss.

9. Artist Events

The Lost Pages Bookstore welcomes and encourages artist receptions, meet-and-greets, and signing events for prints. Events are scheduled separately and are not governed by this Agreement. Consignors interested in hosting an event are encouraged to contact the Store to discuss availability and terms. Sales during artist events will follow the same 75/25 revenue split unless otherwise agreed in writing for that specific event.

10. Reproductions and Photography

The Store may photograph consigned works for the purpose of promoting the Store and its artists on social media, the Store website, and in marketing materials. The Consignor's name will be credited in any such use. The Store will not reproduce or commercially exploit consigned works beyond this promotional purpose without the Consignor's written permission.

11. Governing Law

This Agreement shall be governed by the laws of the State of Oklahoma. Any disputes arising from this Agreement shall first be addressed through good-faith communication between both parties.

12. Entire Agreement

This Agreement, together with any attached Consignment Inventory Sheets, constitutes the entire understanding between the parties and supersedes any prior verbal or written discussions. Signatures on the Artist Consignment Intake Sheet are binding according to this agreement. Amendments must be made in writing and signed by both parties.

*Thank you for sharing your art with The Lost Pages Bookstore.
We are proud to bring local artists and readers together.*